

Natural Resources Conservation Service Wallace F. Bennett Federal Building 125 South State Street, Room 4402 Salt Lake City, UT 84138-1100

October 22, 2008

UTAH BULLETIN NO. 360-09-04

SUBJECT: EMPLOYEE ASSISTANCE PROGRAM

Purpose: This bulletin provides information on the Employee Assistance Program.

Expiration Date: September 30, 2009

The Employee Assistance Program (EAP) is a voluntary program which provides resources to all NRCS employees and their families in a variety of areas. The brochure "*Your Employee Assistance Program*" provides information on the program and will be distributed to all employees. Please take a view minutes to review the brochure.

The EAP is currently offered through The Sand Creek Group, LTD, and they can be contacted at 1-888-243-5744 or www.sandcreekeap.com.

Contact: Sharon Jensen, HRO, 801-524-4576 or sharon.jensen@ut.usda.gov

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TODD C. NIELSON State Administrative Officer

Distribution: E